

Office Productivity

Training and Adult Educator Brian Westbrook needs an office suite that allows quick and easy formatting of his papers and presentations. He also needs to work seamlessly with colleagues, many of whom use Microsoft® Office. To meet these demands, he chooses WordPerfect® Office 12 – Student and Teacher Edition.

Whether you're reviewing the literature, or working on a master's thesis, or dissertation, WordPerfect's master document and subdocuments help you easily manage each section of your document.

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Training and Safety Coordinator
University of Manitoba



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University of Manitoba, Canada

CHALLENGE:

"I often build documents heavy in formatting, annotation and text. I want an office suite that gives me the control, and freedom to focus on my work, not on the technique used to get it done."

SOLUTION:

WordPerfect® Office 12 – Student and Teacher Edition

PERSPECTIVE:

"Whether you're upgrading from Microsoft Office or from a previous version of WordPerfect, you can configure the interface with the Workspace Manager in WordPerfect Office 12 to mimic the office suite you know best. This speeds the learning process and helps you work more efficiently from the get-go."

User profile

Brian Westbrook is training and safety coordinator at the University of Manitoba and an adjunct instructor at various educational institutions. At U of M, Westbrook provides staff training for approximately 350 administrators, managers, and tradespeople. He covers a diverse range of subjects, including asbestos handling, hazardous workplace materials and all things related to the university's physical plant. In fact Westbrook coordinates over 60 courses.

Choosing the office alternative

Whether he's designing courseware, or collaborating with colleagues, Westbrook wants better and more efficient solutions to everyday academic challenges. Many staff at the university use Microsoft® Office but Westbrook chose to upgrade his office to WordPerfect Office® 12 – Student and Teacher Edition. "I don't write with anything other than WordPerfect," he proudly proclaims. "All hand-outs are done with WordPerfect, and I use Presentations for my slide shows."

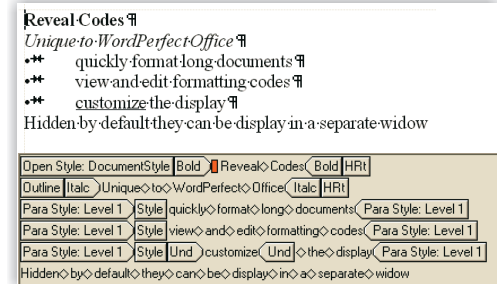
With enhanced Microsoft Office compatibility, WordPerfect Office 12 – Student and Teacher Edition makes it easy to work with many of his colleagues who run Microsoft. "If I couldn't open Word documents, I couldn't use WordPerfect," says Westbrook.

This compatibility is particularly important in academic writing, since documents are often heavy in annotation and formatting. "Besides," he continues, "every writer needs an editor, and with the highly-developed WordPerfect import/export filters, I have never encountered any difficulty writing my paper in WordPerfect, saving it in Microsoft Word format, and sending it off for a colleague to critique."

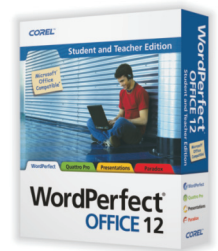
Meeting specific academic challenges

"Academics have specific challenges," says Westbrook, "often building documents heavy in formatting, annotation and text. I want an office suite that gives me control, and freedom to focus on my work, not on the technique I have to use to get it done."

For true control and freedom, Westbrook says the long-popular Reveal Codes feature is something he cannot live without. Reveal Codes let you see the underlying programming code that's used to format your document, and make it easy to correct document formatting errors. "Ask anyone who uses WordPerfect," he says, "once you use Reveal Codes, you will never go back. It gives control to the user, not the programming."



Another feature particularly useful for academics is the master/subdocument structure that lets you link separate files together in a master document for easy management. For long documents, which are not uncommon in the academic world, Westbrook says it's simple to make complex changes to the formatting of the work because you



WordPerfect Case Study – Brian Westbrook, Training and Safety Coordinator, University of Manitoba, Canada

COREL
Case Study

WordPerfect
OFFICE 12

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need only alter the master document. "Whether you're reviewing the literature, or working on a master's thesis, or dissertation, WordPerfect's master document and subdocuments help you easily manage each section of your document," says Westbrook.

WordPerfect includes several other tools for managing long documents that Westbrook turns to regularly, with confidence. "Building the table of contents and reference lists are something I always tackle last," he explains, "and WordPerfect has never let me down."

He also takes advantage of the multitude of export options provided by WordPerfect. When collaborating with colleagues, he typically converts his WordPerfect documents to Microsoft formats, and vice versa. If he wants to protect his work from editing or plagiarism, he uses the Publish to PDF feature for its security and ease of distribution. PDF files can be locked to prevent editing but are viewable on any computer using the freely distributed Adobe® Acrobat® Reader®.

Getting more bang for your buck

"For graduate students, who are famous for having little discretionary money, WordPerfect's backward compatibility eliminates the worry of having incompatible software every couple of years," says Westbrook.



Backward compatibility means users can easily open old files — even very old Microsoft Word files — and never have a problem. In fact, Westbrook recently opened a document created with WordPerfect 5.1 using WordPerfect 12.

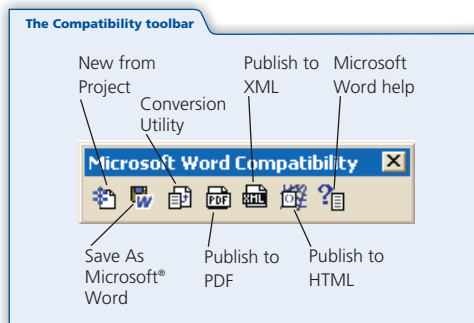
"A colleague sent over a file, I simply converted it from 5.1 to 12. No tweaking, no hassles. And from there, I could go to any other file format I want to use," he explains.

At \$99 US and \$129 CAD, Westbrook believes the cost of WordPerfect Office 12 Student and Teacher Edition is more than fair. "I would pay more but you're talking to the converted," Westbrook declares emphatically, "As an academic, for the dictionary alone, I wouldn't walk but run to the store to buy WordPerfect." The Pocket Oxford™ English Dictionary is included with WordPerfect Office 12 – Student and Teacher Edition. Registered users can upgrade their Pocket Oxford to the Oxford Concise Dictionary for \$19.99 US (\$26.99 CAD).

It's all there

With WordPerfect Office 12 – Student and Teacher Edition, it's all there," says Westbrook. "I've been using WordPerfect since version 5.1 because it's the best product on the market. Reveal Codes gives me total formatting control, the Workspace Manager lets me work in my preferred, customized environment, and a variety of easy-to-exchange export formats give me freedom to use my product of choice."

"As a researcher and writer for many years, WordPerfect has served me well. It does everything I need it to with little or no effort, allowing me to concentrate on the important matter of getting the text down in a clear, concise and logical manner."



Did you know?

Brian Westbrook relies on WordPerfect Office 12 – Student and Teacher Edition for his wide range of productivity needs, but in his spare time, he also writes Haiku poetry—including this poem about WordPerfect Office 12:

employing WordPerfect—
a feeling of control others can only
long for

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